

POSITION TITLE:	Multicultural Youth Worker - Ucan2		
REPORTS TO:	Team Leader – Youth Support		
POSITION CLASSIFICATION:	Fixed Term, Part Time		
AWARD/CERTIFIED AGREEMENT	Social, Community, Home care and Disabilities Award 2010 and CMY Collective Agreement 2015-2018 or any replacement agreement.		
LOCATION:	Carlton	APPROVED BY:	Peta Fualau
SALARY:	SCHADS Level 4 plus: <ul style="list-style-type: none"> • Access to a packaging • Superannuation paid as per the Super Guarantee • Annual leave loading • Generous entitlements including cultural leave options and flexible work arrangements 	LAST UPDATED:	July 2023

About CMY

The Centre for Multicultural Youth (CMY) is a non-profit organisation based in Victoria. We've been shaping culture since 1988. Our purpose is to create a society where multicultural young people live a life where they are connected and can fully reach their potential.

At CMY, we find the gaps, partner with experts, model the future and deliver real outcomes. We are the shaper of systems, attitudes and behaviours that create the society we all deserve. Find out more: cmj.net.au/about-us

About the Program Area

The **Programs and Services** area develops and delivers a range of programs and services that focus on building resilience and developing capability and capacity of multicultural youth within a strength based, family and community focused approach. Programs and services are integrated and operate in a coordinated manner with a regional and state-wide focus.

POSITION SUMMARY:
The Multicultural Youth Worker - Ucan2 role is responsible for the delivery of Ucan2 across multiple project sites in partnership with the program partners – Foundation House and various education providers. The role includes group facilitation, youth support and referral, and the support of volunteers. Ucan2 has a well-established framework and session plans which guide the work of the Multicultural Youth Worker.

JOB RESPONSIBILITIES:
<ul style="list-style-type: none"> • Facilitate groups of young people from refugee backgrounds in an education setting, focusing on the development of social connections and employment opportunities in accordance with the Ucan2 program's framework and session plans. • Support the engagement of young people from refugee backgrounds into appropriate community activities and relevant services through appropriate assessment, information provision, and assisted referral as appropriate. • Establish and maintain relationships necessary for the successful delivery of the program including participation in planning and case coordination meetings.

- Contribute to the recruitment and training of volunteers and provide ongoing support to volunteers to participate in the program.
- Assist in the organisation and delivery of a school holiday activity with other program partners as required.
- Undertake written work including documentation of program delivery, case notes, evaluations, funding reports and articles as required.
- Actively participate in the activities of the Ucan2 team and the broader CMY staff team.

KEY SELECTION CRITERIA:

1. Experience working with young people from refugee and migrant backgrounds and an understanding of issues affecting newly arrived young people, with an ability to identify issues of concern using a holistic and strengths-based approach.
2. Demonstrated experience in group facilitation and engagement with young people, and an understanding of positive group facilitation practices.
3. Good intercultural communication skills with proven ability to liaise with a diverse range of people including young people and volunteers.
4. Demonstrated experience working collaboratively with external organisations staff.
5. Ability to work independently and use own initiative, including well-developed organisational skills, as well as work in a team environment, and a capacity to be flexible.

Desirable:

6. Experience working with volunteers and an understanding of best practice volunteer management principles.

QUALIFICATION REQUIREMENTS:

- Qualifications in a relevant discipline (i.e. youth or social work, community development, education) and/or at least two years of relevant experience.

ADDITIONAL:

- CMY takes Child Safety seriously and short-listed candidates are subject to child safety screening and assessment against child safety standards as part of our thorough recruitment process. These include but are not limited to Police Record and Working with Child Checks, and child safety focused referee checks;
- Applicants must have the right to work in Australia;
- CMY is an Equal Opportunity Employer;
- In the context of Occupational Health and Safety all employees are required to carry out their duties in a manner that does not adversely affect their own health and safety and that of others by reporting all incidents and injuries as well as co-operating with any measures introduced in the workplace to improve OH&S;
- This role will be based out of the CMY Carlton office but travel to other CMY offices is required.

GENERAL REQUIREMENTS:

- Demonstrate CMY values and behaviours Participation, Diversity and Human Rights;
- Comply with the Employee Code of Conduct;
- Comply with CMY policies, procedures and regulations; and
- Consistent with the strategic directions of CMY carry out all other duties as directed.

CMY KEY OBJECTIVES AND ACTION STRATEGIES:

- **My Community**
Young people are *connected, belong and contribute* to their families and the community.
- **My Journey**
Young people are *empowered to access opportunities* and actively shape their own futures.

304 Drummond St, Carlton VIC 3053

T (03) 9340 3700 • F (03) 9349 3766 • ABN 82 127 444 713

info@cmj.net.au • cmj.net.au

<ul style="list-style-type: none"> • My Voice Young people are <i>understood, accurately represented and influential</i>.
<ul style="list-style-type: none"> • My CMY CMY is a strong partner and recognised leader in working with diverse young people.

I have read, understood and approve the above position description:

Executive/Senior
Manager Name

Executive/Senior Date / /
Manager Signature

I have read, understood and accept the above position description:

Employee Name

Employee Signature Date / /